**GREEN GABLES**

**ESCAPE THE TRAP REFERRAL FORM**

**What is Escape The Trap?**

Escape the Trap is programme for teenagers aged 12-19 who are vulnerable to experiencing unhealthy relationships with their partner and allows them to look at the different partners and the ideal partner. The aim is to help individuals understand the types of unhealthy relationships and allow them to make safer choices for themselves and future relationships.

The programme describes tactics, behaviours and beliefs of the different partners whilst looking at the qualities of someone who is right for them.

Name of attendee:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Gender: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Date of Birth: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Name of School:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

School contact number: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Address: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Telephone number: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**\*This can be a professional, school, nursery or family member or friends number we can safely contact you through. We will only identify ourselves as Amber from Green Gables when we ring\***

Is it safe to contact you via text message? Yes / No

Is it safe to leave a voicemail? Yes / No

Best time to contact: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Next of Kin details:

Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Relationship: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Number: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**PLEASE NOTE THERE WILL BE A CHARGE OF £20 MADE TO REFERRING AGENCIES TO COVER THE COST OF THE BOOKS PROVIDED**

Name of social worker or another agency/worker supporting you: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Role: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Contact number: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Email Address: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Address: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Does parent consent to us contacting them: yes/no

Does the referrer wish to be informed when the subject is offered a course and kept updated in regards to their attendance? Yes / No / Not applicable

Do you have any learning needs that we need to be aware of too best support you to complete the course?

If so please state here:

……………………………………………………………………………………………………………………………………………………………………………………………………

**\*General Data Protection Regulations (GDPR) 2018\***

In order to support you we need to store information about you. YWCA Yorkshire always maintains confidential written support details (including personal information) for every service user who uses the service. Under the terms of the GDPR 2018, we must advise you that only minimal, essential information is collected and recorded. This is stored securely and access is limited in accordance with our Confidentiality/Data Protection Policy, Computer & Internet Policy. The information collated is retained for no longer than is necessary in line with statutory and recommended retention periods.

The information you are providing is being collected and used for our service to deliver the support you need and will be passed on to any agency who is directly involved with your support and can include the benefits agencies, debt agencies, housing, children centres and education establishments to fulfil your needs, however, your information may also be shared with other relevant departments within Doncaster Council. You have the right to be made aware of the legal bases under which we collect and use your data and this is available in our data protection policy. You have the right to request access to your data at any time as detailed in the ’Access to Personal records’ section of this document and we will ensure that this is provided in an accessible and easy to understand format.

Your information is retained on our system for 6 years from leaving the service unless you have received support with safeguarding in which case your files is stored for 75 years. All files are destroyed once the retention period has been reached.

If you have any queries or would like to view the data protection policy, please telephone 01709 589168, email janine.egan@ywcayorkshire.org.uk or write to:

Janine Egan, Flat 9 Green Gables, Wath Road, Mexborough, Doncaster, S64 9ED.

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| I am a child of 13 years or over and I give my permission for staff at YWCA Yorkshire to discuss any aspect of my care and support needs with other agencies and individuals involved in my care and support.  |
| Individual’s Name | Signature: | Date: |

**\*Please note any children aged 13 to 17 must sign the above to continue with the programme.\***

For further Information contact: Amber Pidgeon

Tel: 01709 911201

Email: amber.pidgeon@ywcayorkshire.org.uk

Escape the Trap (Teenage Relationship Abuse Programme), Green Gables, Wath Road, Mexborough S64 9ED