

SUPPORT WORKER

This role will be based at our Doncaster Service, Green Gables. It is a part-time, permanent post - 18.5 hours per week.

Due to flexible working requirements, we are able to offer this fantastic opportunity to work for an established charity providing a high standard of support that really makes a difference to the lives of women, children and families in Doncaster.

Green Gables provides housing related support, both in our accommodation and tenancy support within the community.

In this role you will take responsibility for our referral process and have the creativity to deliver consultation and participation activities for people we support. Your empathy, compassion and professionalism, as well as your “can do” attitude, will help you to thrive in a challenging environment.

You will also have the enthusiasm and tenacity to support our fundraising and partnership activities. You will join an amazing group of people who will support you to achieve the aims of the organisation and your own personal development goals.

What skills and experience do you need to become a Support Worker?

Relevant experience/education (essential):

A good standard of education with at least level 2 or equivalent in English & Maths.

Previous, recent relevant experience. Skills knowledge and ability (essential):

- A desire to work with vulnerable people.
- An understanding of safeguarding procedures for children and adults.
- Knowledge of support planning and risk assessment.
- An understanding of the role of statutory services and multi-agency working.
- The ability to respond to crisis and act appropriately.
- Good time and self-managing skills.
- Good organisational, IT and written skills.
- Commitment to equal opportunities and a non-judgemental approach.

Personal Qualities:

- Ability to maintain professional boundaries.
- Great team working skills.
- Commitment to people we support and participation.
- Driving licence and access to a car.

Post title: Support Worker

Responsible to: Project Manager

Trial period: 6 months probationary period

Notice period: 1 week on either side during the 6 month probationary period. 1 month on either side after the 6-month probationary period.

Hours of work: 18.5 per week to be worked on Tuesday, Wednesday & Thursday.

Contract type: Permanent.

Holidays: 25 (rising to 26 at 3 years' service and 27 at 5 years' service) + 8 statutory bank holidays (pro-rata)

Salary: £22,709.00 per annum (pro-rata)

Expenses: Agreed expenses and mileage at 45p per mile will be paid.

Main duties and responsibilities

1. The empowerment of people we support (who will have a range of needs), to maintain independent living.
2. Support with the implementation and delivery of a programme of independent living skills working with a bespoke package of support to include a wide range of life skills, ensuring that clients receive a level of support that is appropriate and professional.
3. Take full responsibility for the referral process to include administration and the processing of referrals.
4. Follow YWCA Yorkshire safeguarding procedures and work closely other agencies to meet safeguarding requirements for vulnerable adults and children.
5. Promote, plan and host involvement activities and consultations with people we support.
6. Adhere to health and safety procedures.
7. Responsibility for the accurate and consistent recording of information on our Customer Records Management System (CRMS) within data protection guidelines.
8. Carry out periods of lone working, adhering to Health and Safety procedures.
9. Contribute to the organisation's fundraising strategy and raise funds to support the charity in a planned way as designated by the Project Manager.

Committed to equality & diversity

- YWCA Yorkshire operates within the principles of Psychologically Informed Environments (PIE).
- YWCA Yorkshire is an equal opportunities employer as defined by the Equality Act 2010 and as such, welcomes applications from all of the diverse sections of the community.
- YWCA Yorkshire is fully committed to the safeguarding of children and vulnerable adults and will require full Enhanced Disclosure and Barring Service (DBS) checks as part of our recruitment process. A copy of our safeguarding policy will be provided with the information pack.

What are the benefits?

YWCA Yorkshire has a supportive team of staff and a friendly welcoming environment in which to work. Our values are very important to us, they sit at the heart of our culture and help shape everything we do. We are inclusive, compassionate and expert.

We have specialist kite marks in LGBTQ+ and Volunteer Services and are fully committed to equality of opportunity. You will be valued for the work that you do. This is reflected in the following benefits package:

- Competitive salary.
- Flexible working via a flexible working scheme.
- Remote working in line with our policy.
- Access to a wellbeing package including Wellness plans and independent counselling services as part of our commitment to our Health & Wellbeing Strategy.
- Competitive annual leave entitlement
- A comprehensive pension package
- Access to financial wellbeing support via a salary advance scheme.
- Entitlement to free life insurance entitling dependants to a lump sum equal to 3 times their salary if the employee dies in service.
- Internal development opportunities via a lead role structure.
- Comprehensive induction with mentoring support.
- Full internal and external training package to support service and personal development.
- Regular one to one support.

Apply for this role!

Click on the link below or copy it into your browser to access our online application form:

<https://bit.ly/PWapplicationform>

For further information please contact

jean.palmer@ywcayorkshire.org.uk

Closing date for applications: Monday 15 April 5pm

Interview date: 24 & 25 April 2024